



Tri-Valley Regional Occupational Program
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JOINT POWERS GOVERNING BOARD

**Regular Board Meeting of June 11, 2025
5:30 p.m. Closed Session**

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Speck called the meeting to order at 5:33 p.m.

Roll Call

Trustee Walker – Aye

Trustee Speck – Aye

Trustee Prusso – Aye

2. PUBLIC COMMENT on posted closed session items only - *None*

3. ADJOURN TO CLOSED SESSION

A. Public Employee Performance Evaluation (Government Code, §54957)

Title: Superintendent

4. RECONVENE IN OPEN SESSION – 6:00 p.m.

Chairperson Speck reconvened into open session at 6:00 p.m.

A. Pledge of Allegiance

B. Approval of the Agenda

The agenda was approved as written.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Walker	Prusso	3	0	0	0

C. Announcement of Any Reportable Action Taken in Closed Session – Chairperson Speck announced that the Superintendent evaluation was satisfactory

5. PUBLIC COMMENT - *None*

6. CONSENT CALENDAR – MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Walker	3	0	0	0

A. Approval of the Minutes from the Regular Board Meeting of May 7, 2025

The Board approved the minutes from the May 7, 2025, Board Meeting.

B. Approval of the Bill and Salary Report – May 1 – May 31, 2025

The Board approved the Bill and Salary Reports, which show the District's operating and salary expenditures for the period noted.

C. Approval of the Purchase Order Summary – May 1 – May 31, 2025

The Board approved the Purchase Order Summary which show the encumbrances of District funds for the period noted.

D. Approval of the Memorandum of Understanding with Pleasanton Unified School District for the 2025 – 2026 Middle College Coordinator

The Board approved the MOU with Pleasanton Unified School District (PUSD) for the 2025 – 2026 school year.

E. Approval of Memorandums of Understanding for 2025 – 2026 with Member Districts

The Board approved MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

F. Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2025 – 2026

The Board approved the MOU's with Livermore Valley Joint Unified School District (LVJUSD) providing Financial Services, Auto Shop-Livermore High School and Mocho Maintenance and Custodial Services.

G. Approval of the College and Career Access Pathways (CCAP) Agreement between Tri-Valley ROP and Las Positas Community College

The Board approved the CCAP Agreement between Tri-Valley ROP and Las Positas Community College.

H. Approval of Disposal List of Equipment and Instructional Equipment

The Board approved the Surplus Equipment either for sale, donation or disposal, per Education Code Sections 17545.

7. DEFERRED CONSENT ITEM/S – None

8. INFORMATION / ACTION ITEMS

A. Public Hearing on the Proposed 2025 – 2026 Budget – Information/Discussion

Trustee Speck opened the Public Hearing for the 2025 – 2026 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103.

B. Proposed Budget and Adoption for 2025 – 2026 – Discussion/Action

Superintendent Duncan introduced Doug D'Amour, who presented on the 2025 – 2026 budget.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Walker	3	0	0	0

C. First and Final Reading of the CSBA Recommended Revisions of Tri-Valley Regional Occupational Program Board Policies - Information/Action

The Board approved the CSBA recommended revisions to the Tri-Valley Regional Occupational Program (TVROP) Board Policies:

1. Policy 1114: District-Sponsored Social Media
2. Regulation 1114: District Sponsored Social Media
3. Policy 1250: Visitors/Outsiders
4. Policy 1312.2: Complaints Concerning Instructional Materials
5. Exhibit 1312.2-E(1): Complaints Concerning Instructional Materials
6. Regulation 1312.4: Williams Uniform Complaint Procedures
7. Exhibit 1312.4-E(2): Williams Uniform Complaint Procedures
8. Policy 1340: Access to District Records
9. Regulation 1340: Access to District Records
10. Regulation 3100: Budget
11. Policy 3311: Bids
12. Regulation 3311: Bids
13. Policy: 3312: Contracts
14. Policy 3320: Claims and Actions Against the District
15. Policy 3580: District Records
16. Regulation 3580: District Records
17. Policy 4040: Employee Use of Technology
18. Exhibit 4040-(1): Employee use of Technology
19. Policy 4251: Employee Compensation
20. Policy 4258: Employee Security
21. Policy 4351: Employee Compensation
22. Policy 4358: Employee Security
23. Policy 5125: Student Records
24. Regulation 5125: Student Records
25. Policy 5131: Conduct
26. Policy 5131.6: Alcohol and Other Drugs
27. Regulation 5131.6: Alcohol and Other Drugs
28. Policy 5131.8: Mobile Communication Devices
29. Policy 5144.1: Suspension and Expulsion/Due Process
30. Policy 5145.13: Response to Immigration Enforcement
31. Regulation 5145.13: Response to Immigration Enforcement
32. Policy 6163.4: Student Use of Technology
33. Bylaw 9012: Board Member Electronic Communications
34. Bylaw 9270: Conflict of Interest
35. Exhibit 9270-E(1): Conflict of Interest

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Walker	3	0	0	0

D. Approval of Personnel Document June 11, 2025 – Action

The Board approved the Personnel Document that specifies each individual area and may include new hires, resignations, retirements and/or vacancies.

9. SUPERINTENDENT’S REPORT

Julie Duncan, Superintendent, reported on recent meetings, activities, or legislation.

Customer Service

- Suzanne and Julie put together and facilitated for LVJUSD a CTE Pathway Alignment workshop on June 5th

Programs

- Suzanne has filled our FREE CNA Academy for 15 students that will be offered July 7 – August 7, in partnership with ITV, Bay Area K16 Collaborative, Tri-Valley Career Center and the Bay Area School. All students but one are from Alt Ed sites
- Our office staff compiled end of year work based learning data for our districts for CalPads that highlighted students completed over 46,518 internship hours with ROP courses
- Middle College Celebration – 67 students attended with 69 graduates total earning over 2,400 college units
- Athena worked with Meredith Dorado to successfully revitalize GetSet for the spring semester. We had over 73 students participate in two field trips, one to San Jose State and one to Clorox and then Dinner with a Scientist

Fiscal Management

- Suzanne attended the CAROCP Board Meeting in San Diego as President elect ensuring legislative voice in CTE/ROP funding and shared best practices of our Alt Ed support

Relationships

- Julie presented on May 8th to PUSD Board a review of the year with students from both PUSD and TVROP's Education Pathway

10. BOARD MEMBER REPORTS - None

Board members may wish to report on their recent activities.

11. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, September 10, 2025 at 5:30 p.m.

12. ADJOURNMENT

Submitted,



Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 8th day of September, 2025*



Kristin Speck
Chairperson

KS/JD/rv